



CITY OF MISHAWAKA

2016 CONSOLIDATED ACTION
PERFORMANCE & EVALUATION REPORT
(CAPER)
FINAL



CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Mishawaka receives an annual allocation of Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD). The funding received is based on a complex formula, including factors such as; population, number of people living in poverty and the amount of pre-1940's housing stock. To receive this funding, the City of Mishawaka must set five-year goals based on the needs of the community. Each year, the City must write an Action Plan, allocating the funds to specific projects that meet the needs of those goals. To report the progress toward those goals, the City must also write a year-end evaluation report, called the Consolidated Annual Performand and Evaluation Report, or CAPER. This is the CAPER for the 2016 fiscal year, covering activities implemented during the time between January 1, 2016 and December 31, 2016. The City of Mishawaka participates in the St. Joseph County Housing Consortium along with the City of South Bend and the unincorporated areas of St. Joseph County. The St. Joseph County Housing Consortium received an allocation of \$740,901 of HOME funding, including program income, in 2016. The City of South Bend is responsible for the administration of HOME funds and reports all the progress for the HOME funded projects in its CAPER. For the 2016 fiscal year, the City of Mishawaka received an allocation of \$488,534 CDBG. The City of Mishawaka targets its funding toward the Milburn Boulevard Area. This area is bound by the St. Joseph River on the north, Panama/ 12th Street on the South, Ironwood Drive on the West and Union Street on the East.

CAPER

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Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)
Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected Strategic Plan	Actual Strategic Plan	Percent Complete	Expected Program Year	Actual Program Year	Percent Complete
Administration	Administration	CDBG: \$	Other	Other	1	1	100.00%	1	1	100.00%
Construction of Housing	Affordable Housing	CDBG: \$	Homeowner Housing Added	Household Housing Unit	10	0	0.00%			
Direct Homeownership Assistance	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	0	0		2	0	0.00%
Direct Homeownership Assistance	Affordable Housing	CDBG: \$	Direct Financial Assistance to Homebuyers	Households Assisted	2		%			
Fair Housing Activities	Non-Housing Community Development	CDBG: \$	Other	Other	1	1	100.00%	1	1	100.00%
Owner Occupied Rehab	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	2	3	150.00%	3	2	66.67%

Public Infrastructure	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	8	8	100.00%	4	4	100.00%
Public Services-General	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	300	14800	4,933.33%	7000	14727	210.39%
Spot Blight Clearance	Spot Blight Removal	CDBG: \$	Buildings Demolished	Buildings	0	0		3	2	66.67%
Spot Blight Clearance	Spot Blight Removal	CDBG: \$	Other	Other	5	2	40.00%			

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City of Mishawaka completed many activities over the course of the year. Social service projects and public services exceeded the goals set in the Consolidated Plan. The Mishawaka Food Pantry served 14,008 people in 2016, making it the most far-reaching program that is funded through CDBG dollars in Mishawaka. The Boys and Girls Club was the second largest program, serving 782 people, accomplishing its annual goal. With combined resources the Public Infrastructure program was able to replace curb and sidewalks making them ADA compliant along the 200 Block of West Battell Street. Real Services owner occupied repair program was able to assist Twelve (12) low and moderate-income homeowners with much needed repairs.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	9,912
Black or African American	1,322
Asian	59
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	23
Total	11,316
Hispanic	247
Not Hispanic	3,237

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The City of Mishawaka served a variety of racial and ethnic groups. The primary race served by these funds is the white population. In addition to the groups listed above, the City of Mishawaka served 3 people who classified themselves as "Asian/White," 9 who classified themselves as "Black, African American/White" 18 who classigied themselves as "Amer.Indian/Alaskan Native & Black/African" and 3,454 who classified themselves as "Other Multi-Racial."

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG			88,441

Table 3 – Resources Made Available

Narrative

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City of Mishawaka	60	60	
MILBURN BLVD AREA	40	40	

Table 4 – Identify the geographic distribution and location of investments

Narrative

The City of Mishawaka targets its funding towards the Milburn Boulevard Area. This area is bound by the St. Joseph River on the north, Panama/12th Street on the South, Ironwood Drive on the West and Union Street on the east. This community experience a higher rate of unemployment and poverty than the City as a whole unit.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The reporting for all HOME funds was completed as part of the 2016 CAPER for the City of South Bend and the St. Joseph County Housing Consortium. As such, the following tables related to HOME funds have been left blank as to not duplicate the number counts.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of homeless households to be provided affordable housing units		
Number of non-homeless households to be provided affordable housing units		
Number of special-needs households to be provided affordable housing units		
Total		

Table 5- Number of Households

	One-Year Goal	Actual
Number of households supported through rental assistance		
Number of households supported through the production of new units		
Number of households supported through the rehab of existing units		
Number of households supported through the acquisition of existing units		
Total		

Table 6 - Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The past few years have been challenging to spend and report on all of the projects in the past, including the project "slum/blight demo with the intent to rebuild." This project is where the City of Mishawaka demolishes a property or cleans up a property with the intent to rebuild on the property, benefiting a low to moderate-income household or neighborhood. The challenge comes with the timing of the project. The time to clean up a property to a finished project can often take years. Reporting on projects of that magnitude take time and thus the progress towards goals appears sluggish despite the fact much work has taken place.

The City of Mishawaka has funded a new program through Real Services. Combined with weatherization funds, CDBG funds assist low income homeowners with repairs to their home. Weatherization funds from the State of Indiana can only be used in homes without Code violations. This program, first funded

in 2015, started slowly and gathered steam in 2016 as homeowners were identified and word of mouth about the program spread.

Discuss how these outcomes will impact future annual action plans.

The partnership between the City of Mishawaka and Real Services in 2016 to provide a weatherization program to assist low to mod income homeowners with eligible repairs. A total of 12 homeowners were assisted making these homes safe and more energy efficient.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	14,164	0
Low-income	241	0
Moderate-income	395	0
Total	14,800	0

Table 7 – Number of Persons Served

Narrative Information

The City of Mishawaka served 14,800 persons who earn below 80 percent of the area median family income. Housing and some public services are required to document the income level of each person who is served in the program. Only the programs serving the elderly are able to presume the clientele meet the HUD requirements for serving low and moderate-income households. The YWCA of Mishawaka serves extremely low-income families. This program serves women leaving a domestic violence situation and seeking immediate shelter.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

St. Joseph County is its own Continuum of Care and is not part of the Balance of State for Indiana. The Continuum of Care (CoC) agencies have worked together to design and implement a collaborate process based on referrals and complementary programs and services. For the recent HPRP process, on agency served as the single point of entry to provide financial assistance and make referrals to other appropriate agency partners.

Addressing the emergency shelter and transitional housing needs of homeless persons

The CoC continues to discuss and work on strategies that will result in the following priorities:

- Restructuring the traditional shelter system
- Focus on rapid re-housing activities
- Using two distinct approaches, one for situation impoverished homeless individuals and one for the chronically impoverished homeless, to re-house them
- Reducing the unsheltered or precariously housed population
- Reducing the time spent in transitional housing

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The chronically homeless, severely mentally ill, veterans, persons with HIV/AIDS, victims of domestic violence and youth were moved into rapid re-housing options rather than the traditional shelter system whenever possible.; the chronic substance abuse homeless subpopulation used a traditional model with expanded services and programs. Pursuit of large-scale permanent housing projects for the severely mentally ill is ongoing. The Center for the Homeless established a homeless veteran's facility. The CoC is also considering a facility for the chronically homeless who typically stay outside of the shelter system.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Despite their close proximity, the Cities of Mishawaka and South Bend have separate public housing agencies. Both housing agencies manage public housing units and voucher programs. The Mishawaka Housing Authority operates public housing in Mishawaka as well as a housing not-for-profit designed to address the housing needs of low and moderate income people. Some housing agencies offer other services to residents in the communities, such as legal help, employment training, youth activities, fair housing counseling and homeownership counseling to name a few.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Mishawaka Housing Authority advises resident of the opportunities to participate in making organizational decisions. The organization administers both a public housing and Section 8 Housing voucher program. The housing authority owns and manages 2 projects which contain 299 affordable rental units.

Actions taken to provide assistance to troubled PHAs

The willingness to try new programs to better serve low-income households has enabled the Mishawaka Housing Authority to be a vital part of the affordable housing community. As such, the Mishawaka Housing Authority does not have a troubled status.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The Residential Tax Abatement Program is available to potential homeowners for consideration when thinking about homeownership. This allows a phasing in the costs that can lessen immediate financial burden and, coupled with the legislative property tax cap, could be critical to new homeowners.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The 2016 Action Plan recognized the following actions to serve underserved needs:

- Continue to emphasize the need for homeowner occupied rehab projects.
- Continue sending our First Time Homebuyer Applicants to Homeownership workshops.
- Maintain positive working partnerships with our approved Lenders for our Homebuyer program
- Support service groups that directly impact our community
- Support more coordinated and effective data collection, performance measurement and program evaluation.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City of Mishawaka followed the U.S. Department of Housing and Urban Development (HUD) rules for addressing lead based paint hazards when utilizing the Community Development Block Grant (CDBG) and other grant money to fund housing renovation. Any property with more than \$5,000 of federal funds invested must follow the rules for Lead Paint reduction. All homes, either those fully renovated or those with just minor repairs, must pass a lead paint clearance test if any hazards were located prior to renovation.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City of Mishawaka funds a few public services that help families at or below the poverty level. One of them is the Mishawaka Food Pantry. This pantry served approximately 14,008 households during the 2016 year. Not only did the households receive food assistance, clothing, household items and other miscellaneous assistance. Many clients assisted are under employed or unemployed and are not aware of the type of aid available to them. Coming to the food pantry is often a first step to find other services and assistance.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City of Mishawaka sits just to the east of the City of South Bend. There is no visual or geographic boundary between the two cities. Rather, the border is a jagged line along Logan and Ironwood Drive that is the dividing line for the municipalities. Thus, affordable housing development, homelessness, social services are impacted very similarly between the two cities. Thus it is only natural that the two entities combine efforts on items such as Consolidated Planning, and the Continuum of Care.

The City of Mishawaka is part of a partner with the City of South Bend in many ways. The City of Mishawaka completes its own Consolidated Plan, the Action Plan, and year-end report, CAPER. The reporting for both cities is only complete when both cities complete their Action Plans and CAPERs. All of these reports are located in the on-line reporting system, IDIS, enabling both cities to see progress on their Consolidated Planning projects. Both cities participate in the St. Joseph County Housing Consortium, allocating HOME funding to affordable housing development projects. The two cities must work together to implement and report on the progress accomplished as part of the funding.

Internally, the City of Mishawaka is working diligently to improve its policies and procedures. The primary focus has been to improve reporting and record keeping. The revisions included tighter reporting standards, monitoring procedures, project selection and an internal review of all project files.

The following documents and policies have been implemented as part of the normal routine for the City of Mishawaka:

- New performance based contracts
- New timesheets for staff
- Worksheets to track payments and reimbursements from HUD
- Draft citizen participation plan
- File checklists
- Income calculation worksheet
- Audit certification
- Program income reporting document
- Conflict of interest disclosure form
- External monitoring checklist
- Construction checklist
- Environmental review checklist/form

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The St. Joseph County Continuum of Care (CoC) is the primary format for the coordination between housing and social service groups. A City of Mishawaka representative will participate in the regularly scheduled monthly meetings and become a part of the planning and any coordination for immediate needs, and funding to address the needs of the poorest households in the community.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The St. Joseph County Housing Consortium prepared an Analysis of Impediments to Fair Housing (AI) in June 2010. The AI found no substantial impediments to fair housing; however areas exist where access to housing could be improved:

1. Monitor Federal guidelines for defining income. – Ongoing

The calculation of the federal poverty line does not take into account several expenses that affect an individual's ability to pay for housing. These include, but are not limited to, utility bills and child care obligations. Such expenses should be factored in as reductions to income to recalculate rent to an affordable level.

1. Continue analysis and efforts to expand the reach of the Human Rights Commission of South Bend to the City of Mishawaka and the rest of St. Joseph County. – Ongoing

The South Bend Human Rights Commission could become a county-wide agency. The City of Mishawaka engaged the services of an intern from Michigan State University's James Madison College of Public affairs to conduct preliminary research on a possible collaboration between South Bend and Mishawaka. A county-wide agency would provide local access for all residents who need to ask questions or file complaints about fair housing.

1. Support economic development efforts that improve employment prospects for low and moderate-income individuals. – Ongoing

Development and investment in low-income areas is encouraged. Low-income households continue to be referred to budget and housing counseling programs to assist them to make positive monetary decisions and build wealth.

1. Work with entities providing services to ex-offenders to lessen barriers to employment and housing. Support organizations that provide housing and supportive services until an ex-offender realizes employment. – Underway; fund at least one such organization.

People returning to the community from prison often need assistance in securing jobs and affordable housing.

The City of Mishawaka hosts several Fair Housing training workshops through the year. In 2016 a total of three (3) seminars were conducted.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Initial Review of Project Eligibility

1. Requests for funding must be supported with an application to be reviewed for allocation recommendation. Applications include specific information regarding design of project, cost of project and beneficiaries.
2. Each activity must be eligible under related program rules and must meet one of the three national objectives -- benefit low and moderate income persons, aid in the prevention or elimination of slum and blight conditions, or meet an urgent need which threatens the health or welfare of the community.
3. An activity must be consistent with local goals and objectives as expressed in adopted policies and/or established plans and must comply with related program regulations.
4. Successfully funded applicants are required to sign a funding agreement outlining all of the requirements, regulations and standards. Funding agreements for all real property activities shall specify the acceptable use of the property, the length of the restrictive period, and disposition requirements.

Ongoing Review of Project Compliance

1. On-site monitoring will be conducted as may be deemed necessary and reasonable by the City. Desk reviews and off-site monitoring will be an ongoing activity.
2. Claims for payment are filed, with appropriate documentation, with the program manager. The program manager reviews the claim and approves it for payment.
3. Quarterly, monthly, and/or annual reports on project and activity status are required of all sub-recipients.
4. The program manager will also monitor for beneficiary compliance.
5. The City of Mishawaka program activities for housing generally may include program income to the sub-recipient/contractor. The only housing program not completed by the City of Mishawaka, Community Development Department is with Habitat for Humanity of St. Joseph County. Habitat for Humanity of St. Joseph County is responsible for reporting all program income and its use to the City of Mishawaka. Program Income that cannot be immediately reinvested in the housing programs is

returned to the City of Mishawaka.

Follow-up and Enforcement

1. Compliance concerns are addressed at all phases of an activity, as soon as the project manager is aware of the issue. Technical assistance is provided as necessary to maintain compliance.
2. Annual reviews of sub-recipient activities are conducted by the project manager, using a checklist of areas to be reviewed. The annual reviews are followed up with written statements of compliance or non-compliance. In situations of non-compliance, the written statements detail methods and timeframes to bring the activity back into compliance.
3. Sub-recipients may be required to file a Certified Public Accountant (CPA) annual report of sub-recipient's financial stability and federally funded project expenditures. Records shall be maintained for five years after project closeout, which is when final payments and all related matters are closed.
4. Enforcement of activities not in compliance shall follow Part 85.43 with the right of appeal, as well as termination of a contract/agreement.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City of Mishawaka released the 2017 Consolidated Annual Performance and Evaluation Report (CAPER) for comment on March 1, 2017 for a period of 15 days. A copy of the legal ad for the public comment period is included in Appendix A. This document has been provided in the Community Development office, and all Public Libraries for public comment as well as on the City of Mishawaka's website for comment.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

N/A

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

ART I: SUMMARY OF CDBG RESOURCES

1 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	1,002,144.93
2 ENTITLEMENT GRANT	488,534.00
3 SURPLUS URBAN RENEWAL	0.00
4 SECTION 108 GUARANTEED LOAN FUNDS	0.00
5 CURRENT YEAR PROGRAM INCOME	65,536.73
6a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
7 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
8a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
9 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
10 TOTAL AVAILABLE (SUM, LINES 01-07)	1,556,215.66

ART II: SUMMARY OF CDBG EXPENDITURES

1 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	218,766.01
2 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
3 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	218,766.01
4 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	46,343.96
5 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
6 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
7 TOTAL EXPENDITURES (SUM, LINES 11-14)	265,109.97
8 UNEXPENDED BALANCE (LINE 08 - LINE 15)	1,291,105.69

ART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

1 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
2 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
3 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	162,753.81
4 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
5 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	162,753.81
6 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	74.40%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

1 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
2 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
3 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
4 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

ART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

1 DISBURSED IN IDIS FOR PUBLIC SERVICES	67,010.34
2 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	10,000.00
3 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	3,730.34
4 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
5 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	73,280.00
6 ENTITLEMENT GRANT	488,534.00
7 PRIOR YEAR PROGRAM INCOME	71,772.66
8 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
9 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	560,306.66
10 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	13.08%

ART V: PLANNING AND ADMINISTRATION (PA) CAP

1 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	46,343.96
2 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	54,762.70
3 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	23,932.85
4 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
5 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	77,173.81
6 ENTITLEMENT GRANT	488,534.00
7 CURRENT YEAR PROGRAM INCOME	65,536.73
8 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
9 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	554,070.73
10 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	13.93%

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
16	8	569	5984331	Mishawaka Food Pantry	05	LMC	\$20,000.00
					05	Matrix Code	\$20,000.00
15	8	561	5902170	Older Adult Crime Victim	05A	LMC	\$3,730.34
16	7	567	5984331	Older Adult Crime Victim	05A	LMC	\$6,500.00
16	9	566	5984331	Adult Guardianship	05A	LMC	\$6,500.00
					05A	Matrix Code	\$16,730.34
16	10	568	5984331	Boys and Girls Club	05D	LMC	\$30,280.00
					05D	Matrix Code	\$30,280.00
15	2	555	5893219	Self Sufficiency	14A	LMH	\$473.37
15	2	555	5902170	Self Sufficiency	14A	LMH	\$626.52
15	2	555	5907849	Self Sufficiency	14A	LMH	\$104.43
15	2	555	5923433	Self Sufficiency	14A	LMH	\$361.68
15	2	555	5930247	Self Sufficiency	14A	LMH	\$178.03
15	2	555	5947295	Self Sufficiency	14A	LMH	\$389.79
15	2	555	5949663	Self Sufficiency	14A	LMH	\$41.95
15	2	555	5952273	Self Sufficiency	14A	LMH	\$185.92
15	2	555	5959641	Self Sufficiency	14A	LMH	\$167.45
15	2	555	5965254	Self Sufficiency	14A	LMH	\$384.26
15	2	555	5969174	Self Sufficiency	14A	LMH	\$35.23
15	2	555	5977824	Self Sufficiency	14A	LMH	\$1,500.00
15	3	557	5893219	Summer of Service	14A	LMH	\$970.00
15	3	557	5902170	Summer of Service	14A	LMH	\$675.00
15	3	557	5923433	Summer of Service	14A	LMH	\$14.30
15	3	557	5947295	Summer of Service	14A	LMH	\$293.70
15	3	557	5959641	Summer of Service	14A	LMH	\$53.72
15	3	557	5965254	Summer of Service	14A	LMH	\$1,972.32
15	3	557	5969174	Summer of Service	14A	LMH	\$4,550.13
15	3	557	5977824	Summer of Service	14A	LMH	\$427.36
15	14	556	5907849	Weatherization Program	14A	LMH	\$12,703.46
15	14	556	5923433	Weatherization Program	14A	LMH	\$12,086.56
15	14	556	5947295	Weatherization Program	14A	LMH	\$15,647.13
15	14	556	5949663	Weatherization Program	14A	LMH	\$1.00
15	14	556	5984331	Weatherization Program	14A	LMH	\$24,536.94
15	14	556	5997115	Weatherization Program	14A	LMH	\$14,613.22
16	4	570	5990870	Summer of Service	14A	LMH	\$2,750.00
					14A	Matrix Code	\$95,743.47
Total							\$162,753.81

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
16	8	569	5984331	Mishawaka Food Pantry	05	LMC	\$20,000.00
					05	Matrix Code	\$20,000.00
15	8	561	5902170	Older Adult Crime Victim	05A	LMC	\$3,730.34
16	7	567	5984331	Older Adult Crime Victim	05A	LMC	\$6,500.00
16	9	566	5984331	Adult Guardianship	05A	LMC	\$6,500.00
					05A	Matrix Code	\$16,730.34
16	10	568	5984331	Boys and Girls Club	05D	LMC	\$30,280.00
					05D	Matrix Code	\$30,280.00
Total							\$67,010.34

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
15	5	551	5907849	Consortium Administrative Fee	21A		\$5,000.00
15	6	553	5947295	Affirmative Fair Housing	21A		\$1,606.32

15	6	553	5965254	Affirmative Fair Housing	21A	\$916.32
15	12	550	5893219	Administration	21A	\$1,753.27
15	12	550	5902170	Administration	21A	\$640.00
15	12	550	5923433	Administration	21A	\$248.00
15	12	550	5930247	Administration	21A	\$389.44
15	12	550	5947295	Administration	21A	\$479.78
15	12	550	5949663	Administration	21A	\$96.00
15	12	550	5952273	Administration	21A	\$71.85
15	12	550	5959641	Administration	21A	\$376.00
15	12	550	5965254	Administration	21A	\$14.15
15	12	550	5977824	Administration	21A	\$12,341.72
16	12	574	5990870	Administration	21A	\$20,212.49
16	12	574	5997115	Administration	21A	\$2,198.62
total					21A	Matrix Code
						\$46,343.96
						\$46,343.96



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Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Open Activities		Completed		Program Year		Total Activities	
		Open Count	Disbursed	Count	Disbursed	Count	Disbursed	Count	Disbursed
Acquisition	Clearance and Demolition (04)	1	\$0.00	1	\$56,012.20	2	\$56,012.20		
	Total Acquisition	1	\$0.00	1	\$56,012.20	2	\$56,012.20		
Housing	Rehab; Single-Unit Residential (14A)	1	\$2,750.00	5	\$92,993.47	6	\$95,743.47		
	Total Housing	1	\$2,750.00	5	\$92,993.47	6	\$95,743.47		
Public Facilities and Improvements	Public Facilities and Improvement (00)	1	\$0.00	1	\$0.00	2	\$0.00		
	Total Public Facilities and Improvements	1	\$0.00	1	\$0.00	2	\$0.00		
Public Services	Public Services (General) (05)	0	\$0.00	1	\$20,000.00	1	\$20,000.00		
	Senior Services (05A)	0	\$0.00	3	\$16,730.34	3	\$16,730.34		
	Youth Services (05D)	0	\$0.00	1	\$30,280.00	1	\$30,280.00		
	Battered and Abused Spouses (05G)	0	\$0.00	1	\$0.00	1	\$0.00		
	Total Public Services	0	\$0.00	6	\$67,010.34	6	\$67,010.34		
General Administration and Planning	General Program Administration (21A)	2	\$0.00	4	\$46,343.96	6	\$46,343.96		
	Total General Administration and Planning	2	\$0.00	4	\$46,343.96	6	\$46,343.96		
Grand Total		5	\$2,750.00	17	\$262,359.97	22	\$265,109.97		



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CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type	Open Count Completed Count		Program Year	
					Totals	
Acquisition	Clearance and Demolition (04)	Housing Units	0	0	0	0
		Public Facilities	0	2	2	2
Housing	Total Acquisition		0	2	2	2
	Rehab; Single-Unit Residential (14A)	Housing Units	0	17	17	17
Public Facilities and Improvements	Total Housing		0	17	17	17
	Public Facilities and Improvement (General) (03)	Public Facilities	0	13,830	13,830	13,830
Public Services	Total Public Facilities and Improvements		0	13,830	13,830	13,830
	Public Services (General) (05)	Persons	0	14,008	14,008	14,008
	Senior Services (05A)	Persons	0	328	328	328
	Youth Services (05D)	Persons	0	391	391	391
	Battered and Abused Spouses (05G)	Persons	0	73	73	73
	Total Public Services		0	14,800	14,800	14,800
Grand Total			0	28,649	28,649	28,649



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CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing		Race		Total Persons		Total Hispanic Persons		Total Households		Total Hispanic Households	
Housing	White	0	0	0	15	0	0	0	0	0	0
	Black/African American	0	0	0	2	0	0	0	0	0	0
	Total Housing	0	0	0	17	0	0	0	0	0	0
	White	9,912	247	0	0	0	0	0	0	0	0
	Black/African American	1,322	0	0	0	0	0	0	0	0	0
	Asian	59	0	0	0	0	0	0	0	0	0
	Native Hawaiian/Other Pacific Islander	23	0	0	0	0	0	0	0	0	0
	Asian & White	3	0	0	0	0	0	0	0	0	0
	Black/African American & White	9	0	0	0	0	0	0	0	0	0
	Amer. Indian/Alaskan Native & Black/African Amer.	18	0	0	0	0	0	0	0	0	0
Non Housing	Other multi-racial	3,454	0	0	0	0	0	0	0	0	0
	Total Non Housing	14,800	247	0	15	0	0	0	0	0	0
	White	9,912	247	0	0	0	0	0	0	0	0
	Black/African American	1,322	0	0	2	0	0	0	0	0	0
	Asian	59	0	0	0	0	0	0	0	0	0
	Native Hawaiian/Other Pacific Islander	23	0	0	0	0	0	0	0	0	0
	Asian & White	3	0	0	0	0	0	0	0	0	0
	Black/African American & White	9	0	0	0	0	0	0	0	0	0
	Amer. Indian/Alaskan Native & Black/African Amer.	18	0	0	0	0	0	0	0	0	0
	Other multi-racial	3,454	0	0	0	0	0	0	0	0	0
Total Grand Total		14,800	247	0	17	0	0	0	0	0	0

Grand Total



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CDBG Beneficiaries by Income Category

Income Levels	Owner Occupied			Persons
	Owner Occupied	Renter Occupied		
Housing				
Extremely Low ($\leq 30\%$)	3	0	0	0
Low ($> 30\%$ and $\leq 50\%$)	4	0	0	0
Mod ($> 50\%$ and $\leq 80\%$)	4	0	0	0
Total Low-Mod	11	0	0	0
Non Low-Mod ($> 80\%$)	0	0	0	0
Total Beneficiaries	11	0	0	0
Non Housing				
Extremely Low ($\leq 30\%$)	0	0	0	14,068
Low ($> 30\%$ and $\leq 50\%$)	0	0	0	237
Mod ($> 50\%$ and $\leq 80\%$)	0	0	0	391
Total Low-Mod	0	0	0	14,696
Non Low-Mod ($> 80\%$)	0	0	0	0
Total Beneficiaries	0	0	0	14,696

CITIZEN PARTICIPATION COMMENTS

No comments were received from the public on the 2016 Consolidated Action Performance & Evaluation Report (CAPER) Draft, released from public comment period from March 8, 2017 thru March 22, 2017.

